

2017
COMMUNITY RESPONSE UNIT
ANNUAL REPORT



**Prepared for the Command Staff of the
Addison Police Department**

**Prepared By:
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**Submitted By:
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Community Response Unit

The Community Response Unit aggressively combats crime by conducting extra patrols in the high crime areas and by utilizing the Nuisance Abatement Program to rid the Village of criminals. The unit works closely with the Community Development Department on safety-related code violations and other quality-of-life issues.

The Community Response Unit Officer and Crime Free Multi-Housing Assistant also teach the 8-hour Crime Free Multi-Housing class approximately four times per year. This mandatory program provides property owners with many valuable resources regarding tenant screening, premise liability, evictions, and recognizing gang and drug activity.

PERSONNEL

The Community Response Unit (CRU) is supervised by:

Deputy Chief Goss

Sergeant Kotlinski

The following officers are assigned to the CRU:

Officer Chiappetta

Community Service Officer Gilpin

The CRU is assisted by:

Crime Free Multi-Housing Assistant Lieberenz

CRIME FREE MULTI-HOUSING

A total of **17** Nuisance Abatement letters were sent out in 2017 and were followed up on by the Community Response Unit officer. At the majority of the properties, the problem tenants were either evicted, are in the process of being evicted, or left voluntarily. At those properties where the problem tenant did not leave, we have had no further nuisance incidents.

199 Contact Card notifications were sent to rental property owners throughout the year. The concept of this card was suggested by the rental property owners in one of the Crime Free classes. Owners wanted to be notified whenever the police responded to any type of police activity at their rental properties so that they could be kept up to date and discuss any problems with their tenants if necessary. Officers fill these cards out for any type of incident at a rental property. All calls for service are checked daily as well, and rental property owners are notified if police are called to their rental properties.

There were **four** Crime Free Multi-Housing classes held in 2017, with a total of **55** landlords in attendance. The classes were taught by Officer Chiappetta and Crime Free Multi-Housing Assistant Lieberenz.

Two rental properties successfully completed all three phases of the Crime Free Multi-Housing program this year.

Three rental properties successfully re-certified in the Crime Prevention Through Environmental Design (C.P.T.E.D.) program.

Crime Free Multi-Housing Assistant Lieberenz attends Tenant and Landlord Commission meetings to take minutes and assist with any questions that arise regarding the Crime Free Multi-Housing Program. Deputy Chief Goss, Sergeant Kotlinski, and Officer Chiappetta also attend to assist with any police-related issues that are addressed.

SERVICE REQUESTS

Crime Free Multi-Housing Assistant Lieberenz tracks all of the service requests that the Police Department forward to other Village departments. **52** service request forms were forwarded to other Village departments. The unit meets regularly with Community Development personnel to discuss the status of many of these requests and to work with them to develop better ways to handle any issues. This has helped to establish a better working relationship between the Police Department and the Community Development Department.

QUALITY-OF-LIFE ISSUES

The Community Response Unit Sergeant, Officer and Clerk meet with Community Development Department personnel periodically to discuss Service Requests and quality-of-life issues within the Village.

The Community Response Unit follows up with full enforcement, including court, on the following code violations:

- Abandoned Vehicles
- Garbage
- House Numbering
- Lighting in Parking Lots
- Locks on Doors
- Parking on Unimproved Surfaces
- Rubbish/Exterior Storage
- Tall Grass/Tall Weeds

The Community Response Unit Officer checks the Community Development Department's Database (the Dashboard) to see if Community Development already has a Service Request open. If not, the officer leaves a pre-printed letter at the address, advising the owner of the violation and that the officer will be back in fourteen (14) days to make sure they are in compliance. The officer also documents the violation by taking a picture. If after fourteen (14) days the officer notices the residence is not in compliance, the owner will be issued an Administrative Adjudication citation. This year, the Community Response Unit handled **387** code violations. There were **104** Administrative Adjudication citations written, which generated **\$17,125.00** in fines.

OTHER MEETINGS AND EVENTS

The Community Response Unit volunteers at numerous functions with the Addison Fire Department, Addison Park District, School District 4, AAA Chicago, and other organizations during the year. Sergeant Kotlinski, Officer Chiappetta, and Crime Free Multi-Housing Assistant Lieberenz meet with Community Development personnel on a regular basis to discuss quality-of-life issues within the Village. The Community Response Unit meets with the property management of College Park Apartments and Indian Trail Apartments periodically to discuss Nuisance Abatement letters and any issues they may be having.

PROJECTS

Apartment Complex Lighting Project: The Community Response Unit officer checks apartment complexes in the high crime areas for lights that are not working. Crime Free Multi-Housing Assistant Lieberenz sends a letter to landlords who have lighting issues on their property. A total of **18** letters were sent out during 2017. There was a noticeable difference in the multi-housing areas within the Village during the night-time hours -- the areas are now extremely lit up. This should help to reduce crime and keep unwanted subjects from loitering in the areas.

CRU Safety Tip of the Month: Every month, the Community Response Unit puts out a new safety tip that is posted on Addison Community Television, the Police Department's website, Facebook, and Twitter.

Fugitive Task Force: The Community Response Unit attempts to apprehend fugitives who are wanted out of DuPage County for Failure to Appear warrants. We receive monthly reports from DuPage County on all fugitives who live in Addison. Clerk Lieberenz created a worksheet with the wanted person's picture and information on it. A database is kept to keep track of fugitives who have moved or have been arrested. In 2017, Community Response Unit Officers attempted to apprehend **81** fugitives, and **8** arrests were made.

Loitering Program: **Twelve** property owners signed up for the Loitering Program in 2017, bringing the total number of property owners in the Loitering Program to **565**. **149** Trespass Warning tickets were issued in 2017.

Street Light Outage: The Public Works Department asked for our assistance in identifying street lights that are out. With our assistance, the street lights can be repaired more quickly. This effort will assist in reducing crime in those areas. In 2017, **16** street lights were reported out to the Public Works Department.

Vacant Residential Properties: The Community Response Unit has been working with the Field Services Division and the Finance Department to identify vacant residential properties which have building code violations, are unsecured, or are receiving complaints from neighbors. We are identifying the owners of these properties by using Property Reports and Check Illinois foreclosure information. Approximately **148** vacant residential properties were checked by the Community Response Unit four times in 2017. Photographs are taken of the properties and the code violations. Crime Free Multi-Housing Assistant Lieberenz keeps track of all of the vacant properties and updates the list monthly, based on information from Field Services and Finance. Current properties on the list are re-evaluated each month.

LANDLORD/TENANT/COMMUNITY ISSUES

Loud noise calls on the **300 block of Park.**

Nuisance Abatement letter for “Battery” to a rental property owner on the **800 block of College Boulevard.**

Nuisance Abatement letter for “Possession with Intent to Deliver a Controlled Substance” to a rental property owner on the **100 block of W. Michael Lane.**

Landlord/tenant dispute on the **500 block of Green Oaks Court.**

Nuisance Abatement letter for “Possession of Stolen Property” to a rental property owner on the **600 block of N. Meadows.**

Garbage can violations on the **800 block of N. Neva.**

Landlord/tenant dispute on the **500 block of Green Oaks Court.**

Abandoned bicycle violation on the **200 block E. Myrick.**

Neighborhood trouble on the **0-100 block of N. May.**

Dumping complaint in the area of **Fullerton and Villa.**

Nuisance Abatement letter for “Disorderly Conduct” to a rental property owner on the **900 block of College Boulevard.**

Nuisance Abatement letter for “Battery” to a rental property owner on the **900 block of College Boulevard.**

Exterior storage complaint on the **100 block of Natalie.**

Debris complaint on the **0-100 block of N. School.**

Nuisance Abatement letter for “Possession of Controlled Substance with Intent to Deliver” to a rental property owner on the **100 block of S. Villa Avenue.**

Drug activity on the **700 block of E. Old Grand.**

Abandoned/unlicensed vehicle and exterior storage complaints on the **200 block of S. Harvard.**

Nuisance Abatement letter for “Possession of Stolen Property” to a rental property owner on the **400 block of Natalie.**

Nuisance Abatement letter for “Disorderly Conduct” to a rental property owner on the **300 block of Park.**

Nuisance Abatement letter for “Prostitution” to a rental property owner on the **100 block of S. Villa Avenue, Unit 14.**

Nuisance Abatement letter for “Disorderly Conduct and Resisting” to a rental property owner on the **600 block of N. Meadows.**

Loud noise calls on the **800 block of College Boulevard.**

Abandoned/unlicensed vehicle complaints on the **500 block of Macie.**

Parking complaints on the **0-100 block of Park.**

Nuisance Abatement letter for “Unlawful Use of Weapon and Possession of Cannabis” to a rental property owner on the **600 block of N. Meadows.**

Nuisance Abatement letter for “Possession of Cannabis and Drug Equipment” to a rental property owner on the **500 block of Green Oaks Court.**

Loud noise complaint on the **300 block of Lincoln Court.**

Nuisance Abatement letter for “Possession of Ammunition” to a rental property owner on the **500 block of W. Green Oaks Court, Unit 8.**

Suspicious vehicle call on the **200 block of N. Mill Road.**

Nuisance Abatement letter for “First Degree Murder” to a rental property owner on the **0-100 block of W. Elizabeth.**

Parking complaints on the **300 block of S. Iowa.**

Abandoned/unlicensed vehicle complaint on the **0-100 block of W. Elizabeth.**

Neighborhood trouble complaints on the **600 block of S. Iowa.**

Nuisance Abatement letter for “Unlawful Use of Weapon and Possession of a Controlled Substance” to a rental property owner on the **600 block of N. Swift Road.**

Landlord/tenant dispute on the **800 block of College Boulevard.**

Nuisance Abatement letter for “Battery” to a rental property owner on the **900 block of College Boulevard.**

Inoperable vehicle complaint on the **800 block of Huntington.**

Nuisance Abatement letter for “Disorderly Conduct” to a rental property owner on the **500 block of Macie.**

Inoperable vehicle complaint on the **100 block of N. School.**

Animal complaint on the **300 block of Drake.**

Parking complaints on the **1000 block of Rosebud.**

Parking complaints in the area of **Rohlwing and Goldengate** and **Rohlwing and Byron.**

Complaints regarding a vacant home on the **600 block of S. Ellsworth.**

Animal and exterior storage complaints on the **600 block of N. Rozanne.**

Complaints regarding a vacant home on the **800 block of N. School.**

Inoperable vehicle complaint on the **500 block of S. Addison.**

Nuisance Abatement letter for “Possession of a Controlled Substance” to a rental property owner on the **100 block of S. Lincoln.**

Parking and exterior storage complaints on the **100 block of S. Grant.**

Parking complaints on the **500 block of E. Lake Street.**

Loud noise complaints on the **100 block of S. Villa Avenue.**

Abandoned bicycle complaint at **Cherokee Park.**

Animal complaint on the **100 block of N. Iowa.**

Exterior storage and inoperable vehicles complaint on the **100 block of S. Michigan.**

Inoperable vehicles complaint in the area of **Lombard and Jeffrey.**

Loud noise/neighbor dispute complaints on the **1000 block of W. Lake Street.**

Animal and exterior storage complaints on the **600 block of Lake Park.**

Inoperable vehicle on the **300 block of S. Harvard.**

Parking complaints on the **100 block of W. Winthrop.**

Goals for 2017:

1. Refine the Addison Police Department Crime Prevention Through Environmental Design (C.P.T.E.D.) Program.

Status: A database was compiled of all rental properties that are certified and now need to recertify annually.

2. Increase the manpower to two sworn officers due to the increased number of properties projected to be certified, as well as the properties that will require re-certification in the Crime Prevention Through Environmental Design (C.P.T.E.D.) Program.

Status: This goal was not met due to manpower issues.

3. Partner with Addison Library staff to meet with Addison tenants regarding quality-of-life issues and their rights as tenants.

Status: Due to a strained relationship with Addison Library staff, we were unable to meet this goal.